



**To:**

Leaders and Chief Executives of County and County Borough Councils  
Chairs and Chief Executives of National Park Authorities  
Chairs and Clerks of Fire and Rescue Authorities  
Chair and Chief Executive of One Voice Wales  
Leader and Chief Executive of Welsh Local Government Association  
Head of Democratic/Members Services of County and County  
Borough Councils, National Park Authorities and Fire and Rescue Authorities  
Clerks to Community & Town Councils

13 February 2020

Dear Colleagues

**Draft Supplementary Report – Principles relating to the reimbursement of Costs of Care**

For several years, the Panel has endeavoured to find ways to increase the take up of the financial support for members of councils, National Park Authorities and Fire and Rescue Authorities who have care responsibilities or personal needs. We believe that this provision is an important factor to increase and sustain diversity of membership of local authorities.

We keep this provision under constant review and welcome comments and suggestions about ways in which the take up of this financial support can be increased.

This draft Supplementary Report is a stage in this continuing review process. It proposes a set of principles that should be adopted by all relevant authorities. It is a consultation document and the Panel would appreciate comments prior to the publication of the final Report. The consultation will run for eight weeks and responses should be submitted by the **9 April 2020**.

Yours sincerely,

John Bader  
Chair